



Please ask for Rachel Lenthall
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The Chair and Members of Overview
and Performance Scrutiny Forum

28 April 2017

Dear Councillor,

Please attend a meeting of the OVERVIEW AND PERFORMANCE SCRUTINY FORUM to be held on TUESDAY, 9 MAY 2017 at 5.00 pm in Committee Room 1, Town Hall, Chesterfield, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' and Officers Interests relating to items on the Agenda
2. Apologies for Absence
3. Cabinet Member for Town Centres and Visitor Economy - HS2 and Town Centre Report

- *Verbal report prior to commencement of Scrutiny Project Groups.*

5:05pm to 5:15pm

4. Cabinet Member for Town Centres and Visitor Economy - Outdoor Markets Progress Report

- *Verbal report and presentation*

5:15pm to 5:45pm

5. Deputy Leader - Progress on the Council Plan

- *Verbal report and presentation*

5:45pm to 6:10pm

6. Cabinet Member for Business Transformation - Great Place, Great Service Progress Report

- *Verbal report and presentation*

6:10pm to 6:30pm

7. Overview and Scrutiny Work Programme 2017/18 (Pages 5 - 18)

6:30pm to 6:40pm

8. Forward Plan (Pages 19 - 20)

6:40pm to 6:45pm

9. Scrutiny Monitoring (Pages 21 - 24)

6:45pm to 6:50pm

10. Joint Overview and Scrutiny

6:50pm to 6:55pm

11. Overview and Scrutiny Developments

- *Review of Scrutiny Project Group guidance*

6:55pm to 7:00pm

12. Minutes (Pages 25 - 34)

7:00pm to 7:05pm

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Randy' followed by a stylized flourish.

Local Government and Regulatory Law Manager and Monitoring Officer

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For publication

Overview and Scrutiny Work Programme 2017/18

Meeting: Overview and Performance Scrutiny Forum

Date: 9 May 2017

Report by: Policy and Scrutiny Officer

For publication

1.0 Purpose of report

- 1.1 To provide the Overview and Performance Scrutiny Forum with the proposed overview and scrutiny committees' (OSC) work programme 2017/18 for approval.

2.0 Recommendations

- 2.1 To consider and approve the overall overview and scrutiny work programme 2017/18 for recommendation to the council's OSCs.
- 2.2 To consider appointment of scrutiny project group lead members and memberships for recommendation to the council's OSCs.
- 2.3 To consider and approve appointments to council working groups.

3.0 Background

- 3.1 The overall purpose of the overview and scrutiny function is to help the council achieve the best it can achieve for its community through ensuring robust decision making.

- 3.2 Alignment of overview and scrutiny work with council priorities and resource allocations will enable the best opportunity for the overview and scrutiny function to add value to those decisions and be more effective in its work.
- 3.3 The overview and scrutiny work programme will facilitate advanced planning, resource allocation and pro-active working with members, officers and other stakeholders to support the council in its decision making.
- 3.4 The programme of work also makes transparent to all stakeholders, internal and external, what the forward planned work of OSCs will be.

4.0 Work programming process

- 4.1 Last year a new approach to the work programming process was piloted and feedback received from all involved in the process was very positive. This year the same format was used and again feedback continues to be positive.
- 4.2 The new approach has (i) improved clarity and transparency around the work programming process, (ii) enabled wider understanding and involvement in the work programming process, and (iii) provided opportunity to further develop the scrutiny / cabinet working relationship.
- 4.3 As last year two work programme action planning days took place as detailed below:

Action Day 1 Workshops : At the first planning day event cabinet members were invited to present their priorities and plans for the new year 2017/18. OSC, cabinet and other backbench members, and senior managers, worked together informally in mixed group workshops to discuss and agree suggested business for the scrutiny work programme. This workshop produced a long list of potential business items including a number that might have been suitable for scrutiny project group (task and finish) work.

Action Day 2 Workshops : At the second planning day event, OSC and backbench members considered the long list of potential business items generated from action day 1. In table groups they used scoring criteria to prioritise the importance and impact of items on the list, particularly to identify the top 5 items for scrutiny project group work. Having achieved a priority score for each item a further workshop involved proposed timetabling of the prioritised items to develop an emerging work programme.

5.0 Work programme 2017/18

- 5.1 The proposed work programme 2017/18 is attached as Appendix A to this report. The overall programme once approved will be recommended to the Community, Customer and Organisational Scrutiny Committee and Enterprise and Wellbeing Scrutiny Committee for adoption. The work programme documents can then be developed for each of these OSCs to provide more detail needed for each committee's work.
- 5.2 The proposed work programme has been circulated internally to members and officers for consultation. Any responses and comments received from internal consultation, not included in Appendix B to this report, will be reported at the Scrutiny Forum meeting.
- 5.3 The attached work programme includes business items identified for scrutiny project group work (in bold text) and items for reports to OSC meetings.
- 5.4 Also included in the work programme are standing items carried forward :
 - i) statutory Crime and Disorder Scrutiny Committee meetings
 - ii) important routine items including reports on the budget, Council Plan and corporate performance,
 - iii) any items on the OSC monitoring schedule, and
 - iv) routine scrutiny management reports.

5.5 Members and officers should also be aware that there may be business items arising during the year that require expedient scheduling within the work programme. For example these may include any 'call-in' or petition received requiring OSC attention. Cabinet members and managers may also request to bring further reports on business, not included in the work programme. And in addition overview and scrutiny needs to remain responsive to important issues as and when they arise. Such matters may need to be accommodated expediently which could mean some displacement of other, less urgent work programmed business.

5.6 Appointments to Scrutiny Project Groups : On approving the proposed work programme the Overview and Performance Scrutiny Forum will need to give consideration to appointments of scrutiny project group lead members and memberships for new project groups. Any membership changes to existing project groups rolling forward will need to be approved by the parent OSC at the appropriate time.

Appointments to Council Working Groups : Appointments to places reserved for scrutiny committee members on council working groups (non-OSC appointed working groups) will also need to be considered and agreed. Working groups currently include those of i) Member Development, ii) Housing and iii) Constitution Reform. This scrutiny member role requires reporting back from these groups to the parent OSC.

Details of members who have shown interest in scrutiny project groups and council working group appointments are provided in Appendix B.

6.0 Work programme 2018/19 onwards

6.1 In supporting pre-decision scrutiny, the council's policy approach is to provide time and opportunity for OSCs to appoint scrutiny project groups to inform policy and service developments at the very early stages of planned work.

6.2 The proposed work programme attached does indicate some project work is likely to run into the 2018/19 civic year. For example work proposed in relation to the waste contract, town centres and HS2. Discussions regarding the currently deferred market reconfiguration work may also recommence towards the end of the year.

6.3 To continue with advanced work programme planning it is suggested that some mid-year re-evaluation is scheduled to assess progress with the programme and to take into consideration any new council business arising for 2018/19 and onwards.

7.0 Human resources/people management implications

7.1 The success of the delivery of this overview and scrutiny work programme relies on adequate human resource being made available, and adequately aligned, to support members in their overview and scrutiny role. Any further human resource impacts will form part of any future scrutiny reports arising from the work programme to the relevant decision making body.

8.0 Financial implications

8.1 There are no financial implications arising from the contents of this report. Any financial considerations will form part of any future scrutiny reports arising from the work programme to the relevant decision making body. Democratic and scrutiny support for delivery of the work programme will be contained within existing budgets.

9.0 Legal and data protection implications

9.1 There are no legal and data implications arising from the contents of this report. Any legal and data considerations will form part of any future scrutiny reports arising from the work programme to the relevant decision making body.

10.0 Consultation

- 10.1 All elected members and senior managers have had the opportunity to be involved in the development of the work programme and those directly involved have had opportunity to comment on the emerging work programme.

11.0 Risk management

- 11.1 There are no risk implications arising from the contents of this report. Any risk considerations will form part of any future scrutiny reports arising from the work programme to the relevant decision making body.

12.0 Equalities Impact Assessment (EIA)

- 12.1 There are no equalities implications arising from the contents of this report. Any equalities considerations and impact assessment will form part of any future scrutiny reports arising from the work programme to the relevant decision making body.

13.0 Recommendations

- 13.1 To consider and approve the overall overview and scrutiny work programme 2017/18 for recommendation to the council's OSCs.
- 13.2 To consider appointments of scrutiny project group lead members and memberships, for recommendation to the council's OSCs.
- 13.3 To consider appointments to council working groups.

14.0 Reason for recommendations

- 14.1 To enable effective planning of the work of the overview and scrutiny function and thereby its contribution to the work of the council.

Decision information

Non key decision number	67
Wards affected	All
Links to Council Plan priorities	All priorities, and to ensure good governance.

Document information

Report author	Contact number/email
Anita Cunningham	Tel: 01246 345273 Email: anita.cunningham@chesterfield.gov.uk
Appendices to the report	
Appendix A	Work Programme 2017/18
Appendix B	Work programme consultation comments

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Overview and Scrutiny Work Programme Gantt Chart for Civic Year 2017/18

	OPSF 9.5.17	OPSF 27.6.17	CCO 11.7.17		OPSF 12.9.17	EW 3.10.17	OPSF 28.11.17	EW 12.12.17	OPSF 16.1.18	EW 13.2.18	OPSF 13.3.18	EW 17.4.18
	CCO 23.5.17	EW 6.6.17	EW 25.7.17		CCO 19.9.17		CCO 21.11.17		CCO 23.1.18		CCO 20.3.18	
SPG & OSC Business Items	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr
1. Develop old QPLC site SPG	SPG (EW)	SPG (EW)	SPG (EW)	SPG (EW)	SPG (EW)	SPG (EW)						
2 Waste Management SPG			EW		SPG (EW)	SPG (EW)	SPG (EW)	SPG (EW)	SPG (EW)	SPG (EW)	SPG (EW)	SPG (EW)
3 Town Centre SPG	SPG (OPSF)	SPG (OPSF)	SPG (OPSF)	SPG (OPSF)	SPG (OPSF)	SPG (OPSF)	SPG (OPSF)	SPG (OPSF)	SPG (OPSF)	SPG (OPSF)	SPG (OPSF)	SPG (OPSF)
4 HS2 SPG	SPG (OPSF)	SPG (OPSF)	SPG (OPSF)	SPG (OPSF)	SPG (OPSF)	SPG (OPSF)	SPG (OPSF)	SPG (OPSF)	SPG (OPSF)	SPG (OPSF)	SPG (OPSF)	SPG (OPSF)
5 Markets <i>(links with 3)</i>	OPSF						OPSF					
6 Welfare Reform & UC			CCO									
7 Public Consultation							CCO					
8 Play Strategy SPG (c/f)	SPG (EW)	SPG (EW)	SPG (EW)	SPG (EW)	SPG (EW)	SPG (EW)	SPG (EW)	SPG (EW)				
9 Friends Groups SPG (c/f)	SPG (CCO)	SPG (CCO)	SPG (CCO)	SPG (CCO)	SPG (CCO)	SPG (CCO)	SPG (CCO)	SPG (CCO)	SPG (CCO)	SPG (CCO)	SPG (CCO)	
10 Crime and Disorder					CCO						CCO	
11 Council Plan / Corp Performance	OPSF						OPSF					
12 Budget		OPSF					OPSF					
13 GPGS (overview)	OPSF								OPSF			
14 PPP (contract overview)		OPSF	or TBC						OPSF			
15 Digital Strategy <i>(links with 14)</i>		OPSF	or TBC						OPSF			
16 Commercialisation / BT					OPSF							
17 Workforce fit for Future			CCO						CCO			
18 Skills Action Plan		EW								EW		
19 STAR Survey (results)												EW
20 Green Spaces			EW									
21 Homelessness		EW (TBC)										

22 Housing Revenue Account (HRA)						EW				EW		
23 Housing Allocations Policy										EW		
24 Food Poverty / Mental Health (Public Health)					CCO						CCO	
25 Cultural Venues			CCO									
26 OSC Annual Work Programming	OPSF											
27 Scrutiny Annual Report		OPSF										
28 Monitoring c/f: Consultation (links with 6)							CCO					
29 Scrutiny Member Development Plan		OPSF (TBC)										

KEY and NOTES:

OPSF = Overview and Performance Scrutiny Forum .

CCO = Community, Customer and Organisation Scrutiny Committee .

EW = Enterprise and Wellbeing Scrutiny Committee.

SPG (block shaded) = Scrutiny Project Group taking place over a number of months.

All other single entries are reports / presentations to committee.

Specific committee meeting dates are at the top of each column.

All SPGs running into April may be rolling over into the work programme for 2018/19 .

All items listed are not in any order of priority.

TBC = To be confirmed.

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OVERVIEW AND SCRUTINY WORK PROGRAMME 2017/18

Comments following consultation on the proposed work programme :

1. Waste Management SPG : Precise project end date will depend on whether cabinet's intention is to extend the current contract or tender for new contract. Initial consideration will form part of a report currently scheduled for Cabinet in June followed by a report to scrutiny committee in July before any project commencement.
2. Play Strategy SPG : The proposed end project date includes intended public play strategy consultation which needs to be scheduled to avoid other consultations. These include i) elections in May and June ii) public consultation regarding Sheffield City Region Combined Authority proposals planned for a 12 week period over the summer and iii) annual public consultation in September. The SPG project end date is currently looking likely to be the December OSC meeting.
3. Town Centre SPG : This project is likely to continue into next year.
4. Markets : There are currently no plans yet to undertake previously planned work involving large capital spend during the 2017/18 year, though this may be reviewed again as part of budget considerations for 2018/19. No SPG is therefore proposed but other market regeneration considerations will form part of the proposed Town Centre SPG. Officers will attend the Forum meeting to provide explanatory report.
5. HS2 SPG : In connection with considerations held regarding 3 and 4 above, this is proposed as an important SPG to overview plans and is likely to continue into next year. Officers will attend the Forum meeting to provide explanatory report.
6. Friends Groups SPG: There are proposals to extend the scope of the project and undertake further work. It is possible the work may be completed before the March project deadline.
7. Regarding PPP and Digital Strategy items, these may require a rescheduling of the OPSF June meeting to July. Members will be notified of any meeting change nearer the time.

8. Housing and Homelessness: It is proposed to report on homelessness in June (if needed) following member training/briefing on homelessness planned by the housing service for May. It is intended to bring a report on the Housing Revenue Account (HRA) in October (before tenant consultation) and again in February (after consultation). The draft Housing Allocations Policy can be reported in February before adoption in April.
9. Cultural Venues : Information regarding plans for cultural venues is awaited.

Member appointments to Scrutiny Project Groups :

- | | |
|---------------------------------------|-----------------------------------|
| 1. Development of old QPLC site SPG : | Cllr G Simmons (Lead Member) |
| 2. Waste Management SPG : | Cllr A Slack (Lead Member) |
| 3. Town Centre Regeneration SPG : | Cllr H Borrell (Lead Member) |
| 4. Play Strategy SPG (c/f) : | Cllr L M Derbyshire (Lead Member) |
| 5. Friends Group SPG (c/f) : | Cllr K Caulfield (Lead Member) |

(Note that following the report of the Independent Remuneration Panel, the Council agreed that OSC Vice Chairs should continue to receive a special responsibility allowance as long as they continue to play a dominant role in chairing review panels).

Member appointments to Corporate Working Groups :

- | | |
|---------------------------------------|--|
| 1. Member Development Working Group : | Cllr Lisa-Marie Derbyshire
Cllr Kate Sarvent (as OSC Chair) |
| 2. Constitution Working Group : | Councillor Kate Sarvent |
| 3. HRA Business Plan Steering Group : | Councillor Suzie Perkins |

Agenda Item 8

Please click on the following link to access the most recent forward plan:

<http://chesterfield.moderngov.co.uk/mgListPlanItems.aspx?PlanId=73&RP=134>

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SCRUTINY COMMITTEE RECOMMENDATIONS - IMPLEMENTATION MONITORING SCHEDULE

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
EW5 Page 21 CCO2	New Leisure Facilities (SPG) (<i>now Leisure, Sport and Cultural Activities SPG including various sub groups</i>) - -	EW 05.06.14 Cabinet 23.09.14	<ol style="list-style-type: none"> 1. Consider Community Engagement Strategy principles throughout corporate projects. 2. Pre consultation dialogue takes place with key stakeholders. 3. Internal communications and engagement plan be developed for projects impacting on employees. 	6 month progress report	CCO agreed 24.11.15 to monitor corporate progress following next major consultation exercise. EW Progress report received 23.04.15. SPG to attend meeting with Leisure Centre Build Programme Board to sign off the Phase 1 work.	Next CCO2 - corporate progress report TBA. Next EW5 leisure progress report TBA.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
CCO1	Statutory Crime & Disorder Scrutiny Ctte			6 monthly meetings		Next 6 monthly meeting due 21.03.17
Page 22	“ “	29/09/11 (No 0044)	Progress report on sharing information re alcohol related health problems and hospital admissions.	6 monthly wef 29/09/11.	Statistics requested for each 6 monthly meeting	Agreed on 08.01.15 that statistics on alcohol related health problems / hospital admissions be reported to each 6 monthly meeting.
	“ “	08.01.15 (No 35)	That the Executive Member for Environment be recommended to carry out a review of the decision to stop locking the park gates at night and to consider whether this may have led to the increase in anti-social behaviour and criminal damage and all the associated costs; and That the Crime and Disorder (Community, Customer and Organisation) Committee be provided with the details of the outcome of the	Report requested for 24.11.15 Meeting	Cabinet Member attended and responded to CCO meeting held on 07.07.15. Progress reported 15.09.15 and 24.11.15 (CCO requested account be taken of its	Date for next progress monitoring report TBC.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
			review and the cost benefit analysis.		views in the final executive decision.	
Page 23						
Abbreviations Key : OP = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. EW = Enterprise and Wellbeing Scrutiny Committee). TBA (to be agreed). * Note recommendation wording may be abridged.						

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OVERVIEW AND PERFORMANCE SCRUTINY FORUM

Tuesday, 10th January, 2017

Present:-

Councillor P Innes (Chair)

Councillors Borrell
Callan
Derbyshire
Dyke

Councillors Flood
Sarvent
Caulfield

Anita Cunningham, Policy and Scrutiny Officer
James Drury, Executive Director +++
Martin Elliott, Committee and Scrutiny Co-ordinator
Martin Key, Health and Wellbeing Manager ++
Rachel Lenthall, Committee and Scrutiny Co-ordinator
Rachel O'Neil, Customers, Commissioning and Change Manager +
Esther Thelwell, Senior Environmental Health Officer ++

+ Attended for Minute No. 40
++ Attended for Minute No. 41
+++ Attended for Minute No. 40 and 41
++++ Attended for Minute No. 42

38 DECLARATIONS OF MEMBERS' AND OFFICERS INTERESTS RELATING TO ITEMS ON THE AGENDA

No declarations of interest were received.

39 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors J Barr and Perkins.

40 CABINET MEMBER FOR BUSINESS TRANSFORMATION - GREAT PLACE, GREAT SERVICE PROGRESS REPORT

The Customers, Commissioning and Change Manager and Executive Director, James Drury, attended to provide members with a progress

update on the Great Place, Great Service (GP:GS) transformation programme.

The Customers, Commissioning and Change Manager began with an introduction to the programme which had been reviewed and revised in December 2015. The programme was based on 6 key pillars and members were informed of the progress made for each pillar along with plans for the next 6 months. The key points for each pillar were:

Customer Service Delivery – There had been improvements to the rent collection process and public website. Developments had been made in procurement, Resource Link and the customer charter. The Customer Service Excellence accreditation had been retained and the support services review was underway. The next steps would be to develop and implement a Customer Services delivery plan.

Workforce Development – The pay and reward project and living wage had been implemented and occupational health drop in sessions had started. The E-Learning system was in development and the Investors in People (IIP) review had been completed. In the next 6 months the apprentice programme would be implemented, there would be improvements to leadership skills and capabilities, and work undertaken towards IIP re-accreditation.

Members asked if physio appointments for staff had been considered as part of the Occupational Health review. The Customers, Commissioning and Change Manager advised that the review had been done in consultation with COPE, the occupational health services provider, who had provided the recommendations, however members' comments would be fed back to the HR group.

ICT Development – The Council's new intranet, aspire, had been implemented and was increasingly used. Wi-Fi had been implemented in key public access buildings and the roll out of laptops and tablets for agile working was on-going. The Information Assurance Manager had been recruited and the Information Governance Framework and corresponding security policies developed. A digital strategy was in development along with some improvements to the ICT infrastructure and mobile telephony contract. The Public Services Network accreditation and annual ICT health check would take place in the coming months and there would be a complete contractual review of the Public Private Partnership contract.

Members recognised the need for significant work to the ICT core infrastructure and advised that they were still experiencing problems with ModGov and emails on their Ipads. James Drury advised that he would raise these issues with ICT.

Estate Rationalisation – Chesterfield Borough Council had continued to be a key partner in One Public Estate activity. The electronic property information mapping service (Epims) had been completed and the data was available to ward members. Derbyshire County Council's Register Office would relocate to the Town Hall from September 2017 as part of the Town Hall refurbishment project. The next steps would involve the development of a detailed asset management plan and the commencement of work on the museum store.

Commercialisation – The Commercial Strategy had been approved and training procured. Commercialisation work had been undertaken in the building service and Market Hall catering; in addition, work to establish authority owned companies for the crematorium and building control had begun. In the next 6 months the commercial work programme would be implemented and work to reduce the subsidies in Venues and Leisure by increasing income would take place.

Following the government's announcement of the locations of 14 planned Garden Village developments, members asked if there would be one built near Chesterfield. The Executive Director replied that Chesterfield had applied for one near Staveley but had been rejected. In relation to the commercialisation of the building service, members asked if greater clarity could be made of the services the council offers. The Customers, Commissioning and Change Manager advised that this would be fed back.

Development and Implementation of a Target Operating Model – The Target Operating Model had been developed and a Project Monitoring Office (PMO) had been implemented to track and manage change across the council. The PMO process would be embedded and member agreement would be sought on the new ways of working for the museum and venues.

The Customers, Commissioning and Change Manager advised that the GP:GS programme remained complex and faced some challenges due to limited resources. She added that it was important to communicate to the

whole council that the Town Hall refurbishment was only one part of the GP:GS programme.

Members thanked the Customers, Commissioning and Change Manager and the Executive Director for attending and providing the update.

RESOLVED –

1. That the progress report be noted.
2. That the progress achieved and the planned work be supported.
3. That further progress be brought to the Overview and Performance Scrutiny Forum in 6 months' time.
4. That members take any issues arising from the GP:GS update to the work programme action planning day on 1 February, 2017, or alternatively notify the Policy and Scrutiny Officer to feed into the work programming process.

41 CABINET MEMBER FOR HEALTH AND WELLBEING - REPORT FROM THE HEALTH AND WELLBEING MANAGER ON THE HEALTH AND WELLBEING STRATEGY

The Health and Wellbeing Manager and Senior Environmental Health Officer attended to provide members with an update on the Health and Wellbeing strategy and changes to Public Space Protection Orders (PSPOs).

Health and Wellbeing Strategy

The Health and Wellbeing Manager began by advising members of the factors which influence health. Historically, the emphasis had been put on NHS treatment to improve health; however there had since been a shift of focus to lifestyle issues and living environments. Creating more jobs and utilizing the Council's controls on housing and planning were seen as key drivers behind making improvements to public health in targeted areas.

The Health and Wellbeing Manager explained the 7 domains of deprivation which make up the indices of multiple deprivation. Chesterfield's position amongst the English local authority districts included in the indices of multiple deprivation had worsened since 2010.

The deprivation figures were divided into 32,844 Lower Layer Super Output Areas (LSOAs) and more of Chesterfields LSOA's fell within the top 10% of most deprived areas in England than in 2010. From these figures, the Health and Wellbeing Manager summarised that the inequality gap in Chesterfield was widening.

The Health and Wellbeing Manager provided a summary of the health profile of Chesterfield borough residents. Key areas of concern included the number of children living in low income families and the number of children in Year 6 that were classified as obese. There were increasing gaps in life expectancy in the most deprived areas compared to the least deprived areas. In addition, a number of other health issues were significantly worse than the England average.

The Council was looking at various ways to drive improvements in health and wellbeing, these included providing fit and proper housing, maintaining good partnerships with other local authorities and outside bodies, and focussing on improving general activity. The development of the strategy must fit within existing health and wellbeing policies and align with the Council plan priorities. To support the development of the strategy, a Chesterfield Health and Wellbeing Partnership was set up 18 months ago which aligns its priorities with the Derbyshire Health and Wellbeing Board and other local partners.

The Health and Wellbeing Manager highlighted the key areas where improvements were being driven. These included obesity in children, inactivity, prevention of falls to reduce hip fractures and reductions in alcohol intake.

Members had concerns that under 25s caught drinking in an alcohol free zone were no longer taken to the GP for help. The Health and Wellbeing Manager advised that in some PSPO areas, the police had trialled offering a course on alcohol instead of a conviction. In addition, it could be possible to enforce a reduction in licensed hours under an Early Morning Restriction Order (EMRO). Members felt that this would not address the problems with people pre-loading with alcohol before going out. The Health and Wellbeing Manager replied that there would be opportunities to work with the licensed trade to prevent the sale of alcohol to intoxicated people.

Members felt that there needed to be community led approach however the current community work needed improving. The Health and Wellbeing

Manager replied that community work takes a long time to establish and a community group was ready to start work in Barrow Hill along with plans to set up a cluster in Staveley. There would be an evaluation of the projects before rolling them out in other areas.

Members suggested that more well-paid jobs were needed as people in low-waged jobs may not earn enough. The Executive Director added that there was partnership working taking place with employers and the college to boost the types of employment opportunities available.

Members raised concerns about care homes closing down and asked if there were any statistics on the amount that had ceased to operate. The Health and Wellbeing Manager advised that he would report back to members when he had that information.

PSPOs

The Senior Environmental Health Officer attended to provide members with an update on the development of a new PSPO to provide for enhanced dog control. The Health and Wellbeing Manager also outlined options for updating the existing Designated Public Place Order (DPPO) to extend controls on street drinking and related anti-social behaviour.

There were currently 6 dog control orders adopted by the Council in locations across the borough. As part of the review on the introduction of a new PSPO for dog control, the number of complaints for dog fouling, dogs off lead and dogs causing alarm or distress were analysed. In addition, a public consultation based on the current dog control orders was carried out from Monday 26 September to Friday 4 November, 2016. The consultation showed support for the current controls as well as the proposal for three new offences under PSPOs. Before implementation, further consideration would be given to the areas where the PSPO would be enforced, as well as the additional costs incurred.

Members were concerned that the current signs were too small and the new signs needed to be bigger. There were also issues with dog dirt being found on football pitches used by junior teams. The Senior Environmental Health Officer advised that football pitches were being considered as part of the PSPO.

The Health and Wellbeing Manager informed members of the options to use a PSPO instead of a Designated Public Place Order (DPPO) to give

the police extra powers to tackle anti-social behaviour and drinking. Consideration of the options was still at an early stage and a further meeting with key stakeholders and partners would take place to develop a new PSPO, followed by a consultation period.

Members thanked the Health and Wellbeing Manager and Senior Environmental Health Officer for attending and providing the update.

RESOLVED –

1. That the progress report on the Health and Wellbeing Strategy be noted and supported.
2. That further progress on the Health and Wellbeing Strategy be brought to the Overview and Performance Scrutiny Forum in 6 months' time.
3. That the progress report in respect of dog controls under a new PSPO be noted.
4. That the results of the public consultation on dog controls and the next steps in respect of dog controls under a new PSPO be noted.
5. That the early discussions on possible changes to the street drinking controls and proposed next steps be noted.
6. That members take any issues arising from the updates on the Health and Wellbeing Strategy and PSPOs to the work programme action planning day on 1 February, 2017, or alternatively notify the Policy and Scrutiny Officer to feed into the work programming process.

42 SCRUTINY PROJECT GROUP PROGRESS UPDATES

The Committee and Scrutiny Co-ordinator, Martin Elliott, provided a report which reviewed and evaluated the Scrutiny Project Group on Concessions on Fees and Charges.

The project group's report was considered by Cabinet on 12 January, 2016 and all the recommendations had been approved. In accordance with the recommendation, an officer and member working group was established in May 2016 to devise a corporate concessions policy. The

corporate concessions policy was approved by Cabinet in November, 2016 and all of the project group's recommendations had been implemented.

The Committee and Scrutiny Co-ordinator advised that in order to complete the review in a timely manner, the following key factors were instrumental in the project group's approach:

- Linking the project with the council's priorities and vision;
- Being results focussed;
- Referring back to the project scope throughout the review;
- Ensuring that all of the objectives set out in the initial project scope are "SMART";
- Distributing the research activity workload evenly between all members of the project group;
- Holding regular project group meetings;
- Focussing project group meetings on achieving objectives;
- Involving the relevant Cabinet Members from the outset;
- Using effective organisational and time management skills;
- Having good communication between the group members, the project group lead and officers throughout the project, and between the project group lead, the Committee and Scrutiny Co-Ordinator and the Policy and Scrutiny Officer during the report writing and decision making process;
- Maintaining the availability of dedicated officer support to the project group throughout the entire process.

Members felt that the report provided an accurate evaluation of the project and emphasized that each project needed to have a clear focus. Members thanked the Committee and Scrutiny Co-ordinator for attending and providing the report.

RESOLVED –

1. That the review and evaluation of the Scrutiny Project Group on Concessions on Fees and Charges be noted for future Scrutiny Project Group work.
2. That the review into Concessions on Fees and Charges be agreed as complete and removed from the Monitoring Schedule.

The Scrutiny Monitoring Schedule was considered by the Forum.

RESOLVED –

1. That the Monitoring Schedule be approved.
2. That the following items be removed from the Monitoring Schedule:
 - OP4 Review into External Communications
 - OP5 ICT Developments (under Great Place, Great Service)
 - OP6 Services Fees and Charges Concessions

44 FORWARD PLAN

RESOLVED –

That the Forward Plan be noted.

45 WORK PROGRAMME FOR THE OVERVIEW AND PERFORMANCE SCRUTINY FORUM

The Policy and Scrutiny Officer advised that the first scrutiny work programme action planning day would be on 1 February, 2017 which would give all members the opportunity to raise items for consideration. Members were asked to encourage all members to attend the work programming days.

RESOLVED –

That the work programme be approved.

46 JOINT OVERVIEW AND SCRUTINY

The Policy and Scrutiny Officer advised Members that there had been no meetings of the Joint Overview and Scrutiny Panel due to changes taking place in the partnership working arrangements with North East Derbyshire District Council and Bolsover District Council. The Joint Board currently oversee two partnership arrangements, Internal Audit and Building Control, however Building Control had been undergoing a transformation project to become a unified Derbyshire-wide service operated as a limited company. In response to a member's question, the Policy and Scrutiny

Officer was not aware that the Joint Overview and Scrutiny Panel had looked into the matter of air pollution.

RESOLVED –

That the update be noted.

47 OVERVIEW AND SCRUTINY DEVELOPMENTS

The Policy and Scrutiny Officer advised Members that the Members Development Working Group had supported the proposals of offering training on procurement and questioning skills. The procurement training would take place on 19 January, 2017 and be delivered in house, all members had been invited to attend the training. The arrangements for the questioning skills training were still being developed.

RESOLVED –

That the update be noted.

48 MINUTES

RESOLVED –

That the Minutes be approved as a correct record and signed by the Chair.